

PASSPORT, VISA AND VEHICLE REQUIREMENTS

Passports

- ★ Each non-Namibian participant must be in possession of a passport, valid for 6 months after exiting Namibia.
- ★ Application for a South African passport takes 3-6 weeks.
- ★ Emergency and temporary passports are no longer issued by the South African Department of Home Affairs.

Extra information for minors (u/18 years) departing from or entering into South Africa

- ★ Minors (under 18 years) must have their own passports.
- ★ Passports for minors are only valid for 5 years and not for 10 years as in the case of adults.
- ★ Minors must ALSO be in possession of an unabridged birth certificate.
- ★ Minors not travelling with both parents as per the unabridged birth certificate must ALSO be in possession of an affidavit from the absent parent(s)/legal guardian(s) signed and stamped by a commissioner of oaths giving a temporary guardian (for example a family member, friend or teacher with whom the child is travelling) permission to leave/enter South Africa with his/her child.
- ★ Where the name of a parent on his/her identity document differs from that on the unabridged birth certificate, certified copies of the document explaining the reason for the difference must be provided (for example a marriage certificate).
- ★ Application for a passport takes 3-6 weeks and an unabridged birth certificate takes 6-12 weeks.
- ★ If an unabridged birth certificate is not received in time, the Department of Home Affairs issues a letter in lieu of the certificate which is accepted at border posts.
- ★ If a minor who is applying for a passport is 16 years old or older s/he must be in possession of an identity document; an additional 6-12 weeks must therefore be factored in if applying for an identity document first.
- ★ When applying for a passport for a minor both parents must endorse the application and need to present their identity documents. In the case of one parent being unavailable or living in another city/town, one parent can make the passport application with the minor. The other parent can confirm the application at a different office, informing the official at which office the original application was made.
- ★ Copies of documents are accepted but may only be certified by a commissioner of oaths.
- ★ The date stamp on copies and affidavits must be within 3 months of the date of return to South Africa.
- ★ All copies must be on A4 paper; no blank paper may be cut off.

For inquiries regarding South African passports, identity documents or unabridged birth certificates contact Home Affairs on 0800 60 11 90 or contact a Department of Home Affairs regional office.

Visas for Namibia for non-South African citizens

- ★ Those traveling on non-South African passports must inquire at Namibia Tourism Board (NTB)* regarding visa requirements [tel: ++27 (0)21 422 3298; naminfo@saol.com].
- ★ Please ensure that your visa allows you to enter Namibia AND return to South Africa/other country.

Non-South Africans resident in South Africa and South Africans with dual citizenship

- ★ South Africans with dual citizenship and non-South Africans resident in South Africa must please ensure that all paperwork and documents are in order for both exit from and re-entry into South Africa; contact Home Affairs to determine what is required.
- ★ Those who have permanent residency in South Africa must leave South Africa on a valid South African passport OR must have a permanent residency stamp in their non-South African passport.

PLEASE NOTE THAT UNFORTUNATELY NO ASSISTANCE CAN BE GIVEN TO THOSE WITH INCORRECT TRAVEL DOCUMENTS AND NO REFUNDS WHATSOEVER WILL BE MADE IN THE CASE OF CONSEQUENT NON-ARRIVAL.

Non-Namibian vehicles

- ★ A vehicle and trailer permit is payable at the Namibian border (contact NTB* for current rates).
- ★ Although not often requested, officially the following vehicle documents are required:
 - certified copy of vehicle registration / licence papers;
 - confirmation by insurance company that they have been informed the vehicle is leaving South Africa;
 - for financed vehicles: a certified letter from the financier authorising the vehicle to go cross-border;
 - for non-owners of the vehicle: an affidavit from the owner signed by a commissioner of oaths giving permission for the vehicle to go cross-border;
 - for rental vehicles: a certified letter from the rental company authorizing the vehicle to go cross-border.
- ★ ZA stickers (available from the AA) are required.